



Job's Daughters International
Certified Adult Volunteer
PENNSYLVANIA ADDENDUM

Read this form before completing and signing it. If you disagree with any intended uses of the information or are unwilling to have this information collected, used, released, and stored as set out below, do not complete this form.

This profile is for the use of JDI. The information provided will be used for determining your suitability for service as a Certified Adult Volunteer (CAV). The information you provide **will be** released to one or more third parties, including private investigating agencies and law enforcement agencies, for the purpose of conducting background inquiries, including criminal history checks. The original form will be retained in the office of the Executive Manager of JDI.

This form is to accompany PA forms that include the response from the PA State police criminal record check, the PA Child Abuse history clearance, and the FBI disclosure form and/or FBI fingerprinting results.

Please Type or Print **legibly** all of the information you provide. Pencil entries cannot be accepted. If you need space for further information, please use the back of the form. All portions of the form must be completed, incomplete forms will be returned without action.

Background Investigation Consent and Release Form

1. Name: _____
(Last) (First) (Middle Name – not just the initial)
Gender: _____ Male _____ Female (Check One)
2. Other Names Used: _____ Maiden Name: _____
3. Address: _____
City: _____ State: _____ ZIP Code: _____
Home Phone: _____ Work Phone (or daytime number): _____
E-mail address: _____
4. Social Security Number: _____
5. Date of Birth: _____ Place of Birth: _____
6. Drivers License Number: _____ State of Issuance: _____
7. Previous CAV: _____ Yes _____ No

I, _____, authorize and give consent for Job's Daughters International to obtain information regarding myself. This includes criminal background records, Sex Offender Registry information and address and Social Security verification.

I, the undersigned, authorize this information to be obtained either in writing or via telephone in connection with my application.

Certification, Indemnification, and Hold Harmless Agreement

I freely and voluntarily provide the information submitted on this form. I give my permission to Job's Daughters International (JDI) to gather further information about me in order to determine my suitability for service as a Certified Adult Volunteer (CAV) with JDI. I understand that the safety and best interests of the members of JDI are the paramount considerations in determining my suitability. I authorize JDI to provide the information I have submitted to various individuals, entities, and agencies for the purposes stated in this form. I understand and agree that said individuals, entities, or agencies may review, inquire into, and provide reports regarding my background to JDI. I understand that these reports may include, but are not limited to: criminal records, educational reports, employment reports, and driver's license records. In connection with my request to be allowed to serve as a CAV of JDI, I request and authorize all individuals, corporations, current and former employers, educational institutions, law enforcement agencies, city, state, county, and federal courts, federal agencies, and military services to release information they may have about me to the person or entity to whom this form has been provided by JDI.

I understand that my information connected to this application will be kept in secure storage at SGC headquarters in Papillion, Nebraska.

By signing this form, I specifically and wholly release, hold harmless, and agree to indemnify Job's Daughters International, Supreme Guardian Council, its subordinate organizations, and all of its and their members, officers, employees, agents, contractors, and volunteers from any and all liability to me, my heirs, survivors, successors in interest, assigns, or anyone claiming through me, in connection with the collection, storage, release, or use of, on behalf of JDI, any information provided by me or derived through any inquiry, investigation, or review of records arising from my submission of this form and my request to serve as a CAV with JDI.

I promise that, as a CAV of JDI, I will protect the safety of its members, act only in their best interests, comply with the governing documents of JDI, and that I will obey the laws of my city, state, and nation.

I understand and agree that the cost of conducting the background investigation is included in the application fee. I agree to pay that cost prior to the initiation of the investigation, and I understand that no investigation will begin until I have made that payment.

I certify that the information provided herein is complete and accurate. I will immediately notify JDI of any changes in that information. I understand that I am not entitled to a position as an officer or volunteer in JDI, and that service in those capacities is a privilege, not a right.

Signature _____ **Date** _____

This form is to accompany the PA forms that include the response from the PA State police criminal record check, the PA Child Abuse history clearance, and the FBI disclosure form and/or FBI fingerprinting results and mail to:

**Job's Daughters International
233 W. 6th Street
Papillion, NE 68046**