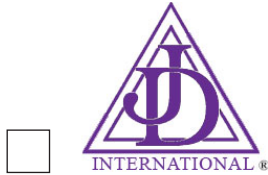


## TRADEMARK APPROVAL APPLICATION

Date:	Bethel #:	Jurisdiction:
Printed Name/Title:		Signature:
Mailing Address:		
City/State/Province:		ZIP:
Email:	Phone:	

Registered Trademark to be used: *(Check one)*



**If item will be sold for profit:**

- Submit the \$35 fee with the hard copy of the form, unless you are using DMI
- Attach quotes including DMI
- Designate which vendor you have selected

Contact information for DMI is <a href="mailto:customers@docmorgan.com">customers@docmorgan.com</a> , or fax: 630.584.9421 Photos may be sent in .jps, .cdr, or .pdf format
Item to be produced (detailed description, including quality)
Quantity to be purchased
Price range/budget
Date items needed

Other Trademark to be used: *(Check one)*

- |   |                                      |   |
|---|--------------------------------------|---|
| <input type="checkbox"/> Job's Daughters                        | <input type="checkbox"/> IYOB FILIAE | <input type="checkbox"/> Daughters of Job |
| <input type="checkbox"/> International Order of Job's Daughters | <input type="checkbox"/> IOJD        | <input type="checkbox"/> JDI              |
| <input type="checkbox"/> JD International                       |                                      |   |

Please email Form 280 to the Supreme Office- [sgc@iojd.org](mailto:sgc@iojd.org) (if no fee required). Or, mail Form 280 with payment in US Funds to:

Job's Daughters International  
 233 W. 6th Street  
 Papillion, NE 68046

**APPROVED BY:**

**DATE:**

## POL-BOT-4

## OFFICIAL TRADEMARKS AND THEIR USAGE

This policy outlines the overall requirements, guidance and procedures relating to the use of registered and other trademarks throughout the organization of Job's Daughters International. There are currently three (3) registered trademarks and seven (7) other trademarks approved for usage.

## Section 1: Registered Trademarks



(a) The Three Point emblem: This Trademark consists of a double triangle enclosing a replica of three girls wearing robes, capes, and crowns holding a cornucopia, dove, and urn within the inner triangle, and the words "IYOB FILIAE®" at the base between the inner and outer triangle. This is a registered trademark of Job's Daughters International. Its use is mainly found on jewelry and official documents.



Variations of the Three Point emblem include the Registered Trademark superimposed on a background that has SEVEN POINTS which attach the Trademark to a circular band inscribed Supreme Guardian Council JDI. The use of this mark is restricted to stationary and other printed matter distributed by the SGC or as directed by the Trademark Liaison of the Board of Trustees or the Executive Manager.



The second variation of the Three Point emblem includes the Registered Trademark superimposed on a back ground that has FIVE POINTS which attach the Trademark to a circular band inscribed Grand Guardian Council. The use of this mark is restricted to stationary and other printed matter distributed by the GGC or sanctioned by the Grand Guardian.



(b) The JD International Trademark consists of a double triangle enclosing the letters J and D and the word "INTERNATIONAL®" at the base of the triangle. This is a registered trademark of Job's Daughters International.

(c) The name "Job's Daughters International ®" is a registered Trademark of Job's Daughters International.



Variations of the name “Job’s Daughters International®” include the three daughters silhouette brand adopted in 2017. When the word “International” is combined with this mark (i.e. “Job’s Daughters International ®”) it becomes a registered trademark. When the mark is used with the three Daughters and the words “Job’s Daughters” it is still regarded as a trademark.

### **Instructions for Usage of Registered Trademarks (a) (b) and (c) above:**

Committees of the SGC, GGCs, JGCs and Bethels may use the Registered Trademarks listed in (a), (b) and (c) above without requesting permission on stationary, programs, invitations, napkins, Bylaws, forms, promotion banners, event flyers, business cards, web and social media pages.

Using the Registered Trademarks on any item, other than those listed in the above paragraph, will require permission from the Trademark Liaison of the Board of Trustees using Form 280.

Supreme Session Arrangement Committees (SACs) may use Registered Trademarks of Job’s Daughters International without requesting permission.

When requesting permission to use the Registered Trademarks on jewelry items or items already produced by Doc Morgan Inc. (DMI), you must give DMI first right of refusal by requesting a bid from them.

If the GGC, JGCs and Bethels wish to use the Registered Trademarks on items that will be sold for profit, they will pay a trademark usage fee to the SGC, unless these items are ordered through Doc Morgan Inc. (DMI). Approval of the Form 280 is contingent on the receipt of the trademark usage fee. If the items are being used to promote Job’s Daughters and not sold for profit, you will still need to use Form 280 to request permission, however the trademark usage fee will be waived.

When you use DMI for your items, you will not need to seek permission from the Trademark Liaison of the Board of Trustees.

Once the trademark usage fee has been paid, and Form 280 approval given, the GGC, JGC or Bethel may contract with a vendor to produce the items. Please note that the vendor is limited to that usage only. Trademark usage is granted for one year from the date of approval. Reapplication may be made from year to year.

Usage of the three (3) Registered Trademarks must contain the ® symbol.

No individual, outside group or vendor may use the 3 Registered Trademarks without written permission from the Trademark Liaison of the Board of Trustees or the Executive Manager.

### **Section 2: Other Trademarks**

- (a) The names “Job’s Daughters”, “IYOB FILIAE”, “Daughters of Job”, “International Order of Job’s Daughters”, “IOJD”, “JDI” and “JD International” are all trademarks of Job’s Daughters International.

In addition to the names listed in (a) above, variations of these Trademarks include:



### Instructions for Usage of the Other Trademarks:

Committees of the SGC, GGCs, JGCs and Bethels may use the seven other Trademarks, listed in (a) above, without requesting permission.

GGCs, JGCs or Bethels may contract with a vendor to produce items with these seven Trademarks, however that vendor is limited to that usage only.

No individual, outside group or vendor may use any of the 7 Trademarks without SPECIFIC permission from the Trademark Liaison of the Board of Trustees or the Executive Manager.

Supreme Session Arrangement Committees (SACs) may use the other Trademarks of Job's Daughters International without requesting permission.

### Section 3. Online Sales

Items using Registered or other Trademarks may not be sold online (website, social media, auction sites, etc.) except by SGC, DMI or SACs unless authorized by the Board of Trustees.

Board of Trustees authorization to sell approved items online must be requested via letter or email to the Trademark Liaison of the Board of Trustees or the Executive Manager. Online selling approval is contingent on the following minimum criteria:

- Site must be a secure site with controlled access and membership limited to a specific jurisdiction or geographic area.
- Site access must be granted to the Trademark Liaison of the Board of Trustees and the Executive Manager for periodic reviews.
- All funds pertaining to these sales must be collected by the specific JDI recognized entity (GGC, JGC, Bethel, etc.) and not an individual.