



Job's Daughters International

Certified Adult Volunteer Registration Application & Profile Australia

Read this form before completing and signing it. If you disagree with any intended uses of the information or are unwilling to have this information collected, used, and stored as set out below, do not complete this form.

This profile is for the use of JDI. The information provided will be used for determining your suitability for service as a Certified Adult Volunteer (CAV). The information you provide will be released to one or more third parties, including private investigating agencies and law enforcement agencies, for the purpose of conducting background inquiries, including criminal history checks. The original form will be retained in the office of the Executive Manager of JDI.

This form shall be RECEIVED by the Supreme office NO LATER than 6 months after your date of attendance at a Certified Adult Volunteer (CAV) class in order to be considered valid for processing. There are NO EXCEPTIONS to this deadline.

Please Type or Print **legibly** all of the information you provide. Pencil entries cannot be accepted. If you need space for further information, please use the back of the form. All portions of the form must be completed, incomplete forms will be returned without action.

Personal Data

- Name: _____
(Last) (First) (Middle Name – not just the initial)
Gender: Male Female (Circle One)
- Other Names Used: _____ Maiden Name: _____
- Address: _____
City: _____ State _____ Postcode: _____
Home Phone: _____ Work Phone (or daytime number) _____
E-mail address: _____
- Date of Birth: _____ Place of Birth: _____
- Marital Status and Name of Spouse, if applicable: _____
- Prior address, for the last 10 years; length of time at each address: _____

- Have you ever worked as an Adult with any other Youth Group? YES NO
If so, please list and describe: _____

- Previous CAV: _____ Yes _____ No

Employment Profile

- What is your occupation? _____

10. Name & address of current employer? _____

11. Length of employment? _____
12. If employed elsewhere in the last 10 years, give names, addresses, and lengths of employment: _____

13. Have you ever served in the Armed Forces of the United States? _____ YES _____ NO If YES, list service, dates of service, and classification of discharge:

Educational Profile

14. Last high school grade completed? _____ Did you graduate? _____
15. Enter the names, locations, and dates of attendance for any high schools you attended: _____

16. Enter the names, locations, dates of attendance, and degrees earned for any colleges or universities you attended:

Driver's Profile

17. Have you ever been denied a license to operate a motor vehicle? _____ YES _____ NO (If YES, explain)

18. Has your driver's license ever been suspended or revoked? _____ YES _____ NO (If YES, explain)

19. In the past 10 years have you ever been arrested or received any tickets for driving under the influence of alcohol or drugs, drunk driving or reckless driving?
 _____ YES _____ NO (If YES, list and explain) _____

20. If you do not currently have a valid driver's license or you are physically unable to drive, please initial this paragraph: I promise I will not drive any automobile or other vehicle as a volunteer for Job's Daughters International. _____

Personal Profile

21. Have you used any illegal drugs, or been treated or hospitalised for the abuse of any drug, legal or otherwise, in the last 10 years?

_____ YES _____ NO (If YES, list and explain)

22. Have you used alcohol excessively or been treated or hospitalised for the excessive use of alcohol, alcohol poisoning, alcohol detoxification, or any similar condition based on alcohol use in the last 10 years?

_____ YES _____ NO (If YES, list and explain)

23. Have you ever been charged, arrested, or convicted of any of the following?

- ____ YES ____ NO a. Wrongful possession, use, or transfer of alcohol or tobacco products to any improper recipient, including minors.
- ____ YES ____ NO b. Possession, use, or transfer of illegal drugs or drug paraphernalia.
- ____ YES ____ NO c. Improper or criminal conduct in which the alleged victim, co-conspirator, or other involved individual was a minor.
- ____ YES ____ NO d. Activities in which you allegedly physically or sexually abused anyone, male or female, or allegedly condoned such abuse by others.
- ____ YES ____ NO e. Activities in which you allegedly were involved in the creation, possession, use or transfer of child pornographic materials.
- ____ YES ____ NO f. Any conduct involving violence, including family violence.
- ____ YES ____ NO g. Any conduct related to the unlawful possession, use, or transfer of a firearm or explosive device.
- ____ YES ____ NO h. Any conduct that could reasonably be construed to make you unfit to supervise minors.

If YES to any of the above, list and explain all charges, arrests, or convictions: (attach separate page if necessary)

24. Have you ever been removed from a Bethel /Grand/Jurisdictional Guardian Council or has any adverse action, including termination, been taken against you by any YOUTH organisation, school, church, or day care center while you were an employee or volunteer for such organisation or entity?

_____ YES _____ NO If YES, list and explain:

25. To the best of your knowledge and belief are there any facts or circumstances involving you or in your background that would call into question your suitability for being entrusted with the supervision, guidance and care of young people?

_____ YES _____ NO If YES, list and explain:

26. Has your CAV status every been suspended or revoked?

_____ YES _____ NO If YES, list and explain: _____

Reference Profile

(Reference list must be fully completed. References may be contacted.)

27. List three people who have known you for at least 5 years. Only one of these individuals may be a member of your immediate or extended family.

Name: _____ Connection: _____

Street: _____

City / State / Postcode: _____

Phone Number: (_____) _____

Name: _____ Connection: _____

Street: _____

City / State / Postcode: _____

Phone Number: (_____) _____

Name: _____ Connection: _____

Street: _____

City / State / Postcode: _____

Phone Number: (_____) _____

Certification, Indemnification, and Hold Harmless Agreement

I freely and voluntarily provide the information submitted on this form. I give my permission to Job's Daughters International (JDI) to gather further information about me in order to determine my suitability for service as a Certified Adult Volunteer (CAV) with JDI. I understand that the safety and best interests of the members of JDI are the paramount considerations in determining my suitability. I authorize JDI to provide the information I have submitted to various individuals, entities, and agencies for the purposes stated in this form. I understand and agree that said individuals, entities, or agencies may review, inquire into, and provide reports regarding my background to JDI. I understand that these reports may include, but are not limited to: criminal records, educational reports, employment reports, and driver's license records. In connection with my request to be allowed to serve as a CAV of JDI, I request and authorize all individuals, corporations, current and former employers, educational institutions, law enforcement agencies, city, state, county, and federal courts, federal agencies, and military services to release information they may have about me to the person or entity to whom this form has been provided by JDI.

I understand that my information connected to this application will be kept in secure storage at SGC headquarters in Papillion, Nebraska.

By signing this form, I specifically and wholly release, hold harmless, and agree to indemnify Job's Daughters International, Supreme Guardian Council, its subordinate organizations, and all of its and their members, officers, employees, agents, contractors, and volunteers from any and all liability to me, my heirs, survivors, successors in interest, assigns, or anyone claiming through me, in connection with the collection, storage, release, or use of, on behalf of JDI, any information provided by me or derived through any inquiry, investigation, or review of records arising from my submission of this form and my request to serve as a CAV with JDI.

I promise that, as a CAV of JDI, I will protect the safety of its members, act only in their best interests, comply with the governing documents of JDI, and that I will obey the laws of my city, state, and nation.

I understand and agree that the cost of conducting the background investigation is included in the application fee. I agree to pay that cost prior to the initiation of the investigation, and I understand that no investigation will begin until I have made that payment.

I certify that the information provided herein is complete and accurate. I will immediately notify JDI of any changes in that information. I understand that I am not entitled to a position as an officer or volunteer in JDI, and that service in those capacities is a privilege, not a right.

Signature _____ Date _____

Date and location of CAV Class Attendance _____

Date and location of Protecting our Children Workshop Attendance _____

A legible photocopy of your Blue Card must accompany this application.

Please Note:

Your Certified Adult Volunteer Application & Profile Form ***must*** be signed. A International money order in US funds for **\$10.00** made payable to “Job’s Daughters International” or Credit card information provided below **must** accompany this application. Incomplete forms will not be processed.

<i>Credit Card Information</i>	
Mastercard or Visa (Circle One)	Credit Card Number _____
Name as it appears on Card (Print) _____	
Expiration Date of Card _____	
Signature _____	

Scan or mail your Application and payment to:
Job’s Daughters International
233 W. 6th Street
Papillion, NE, USA 68046

If you are using a credit card for registration payment you may send a scan of this form and a scan of your positive notice Blue Card via e-mail to sgc@iojd.org. You will receive an acknowledgement when the e-mail is received, if acknowledgement has not been received within 10 days please contact the Supreme office at 0011 1 402 592 7987.