

**SUPPLEMENTAL INSTRUCTION NUMBER 21  
FLAG PROTOCOL**

**GENERAL**

- 21.1 The minimum number of flags to be displayed at a Bethel meeting shall be two (2). They shall be the National Emblem of the host country and the Bethel Flag.
- 21.2 When flags of two (2) or more nations are displayed, they shall be flown from separate staffs of the same height and shall be of the same approximate size.
- 21.3 At no time shall the flag be allowed to touch the floor, the Altar, the Bible or any other piece of furniture.
- 21.4 The nation's order of longevity in the Job's Daughters' world is as follows: the United States, Canada, Australia, the Philippines, Brazil.
- 21.5 Other flags (Masonic, Christian, etc.) may be displayed as determined by the governing jurisdiction. Their placement shall be to the left of the Junior Princess and to the right of the Bethel and State, Province or Territory flags.
- 21.6 All flags shall be presented and displayed following correct protocol and affording respect to their meaning.
- 21.7 The National Emblem of the host country is presented at least two steps ahead of all other flags.

**FLAG PROTOCOL FOR CARRYING**

- 21.10 United States and Possessions – The flag is carried at a sixty (60) degree angle by holding the right hand around the staff with the thumb pointing upward toward the Flag. The right hand is placed on the staff at a height of and on a level with the left shoulder, elbow relaxed. The left hand is at the waistline, hand around the staff, with the base of the hand resting against the left hip. The Flag should never be allowed to touch anything beneath it. The eagle at the top of the staff shall face forward, including when placed in the flag holder in the East.
- 21.11 Canada – The flag is carried by holding the left hand around the outside of the staff, the thumb pointing upward towards the flag, at the height of and against the right shoulder. The right hand is at the waistline with the base of the hand resting against the right hip. The staff is always carried in an upright position.
- 21.12 Australia – For JDI meetings, the flag protocol for the Australian flag is very similar to the USA flag. The flag is carried/held in exactly the same way. Everyone rises as the flag enters the room and stands with hands at the side (not on the heart). The Marshal does not sing. There is no Pledge of Allegiance. The flag is not retired at any time during the meeting. The flag should not be decorated or added to in any way - no fringing or decorations on the flag stand or flag pole.
- 21.13 Philippines – The flag is carried at a sixty (60) degree angle by holding the right hand around the staff with the thumb pointing upward toward the Flag. The right hand is placed on the staff at a height of and on a level with the left shoulder, elbow relaxed. The left hand is at the waistline, hand around the staff, with the base of the hand resting against the left hip. (Same as US) Everyone rises as the flag enters the room and stands with hands at the side. There is no Pledge of Allegiance.
- 21.14 Brazil - In all ceremonies in Brazil, the National flag must be the last to be escorted, which includes the Bethel flag. When in the Preparation Room, the Marshal holds and suspends the staff vertically, with her right hand at shoulder level, with the upper edge of the flag held by the right thumb. Then holds the staff with the left hand below the right hand and, using both hands, rests the flag over her right shoulder, projecting the left elbow, keeping it parallel to the ground. Upon completion, the cloth, secure in the chest level, will naturally fall to the side covering the right arm, leaving the spotlight on the blue celestial sphere.  
When at the west of the Altar, the Marshal, using both hands, moves the flag back to the vertical position, suspended in front and center of her body, keeping the left hand at the same position, left elbow relaxed, right hand at shoulder level. The Marshal releases the upper edge of the flag keeping the heels together, looking forward. The bottom of the staff never touches the floor.

To escort the flag to the East, the Marshal keeps the left hand at the same position, right hand at shoulder level, holding again the upper edge of the flag with the right thumb. Using both hands, rests the flag over the right shoulder, projecting the left elbow, keeping it parallel to the ground. Upon completion, the cloth, secure in the chest level, will again, naturally fall to the side covering the right arm, leaving the spotlight on the blue celestial sphere.

### **ESCORT**

- 21.20 The National Emblem of the host country shall be presented first, except Brazil, followed by any others in the order of longevity (See 21.4). Should the Supreme Guardian be present, the National Emblem of her country, if different from that of the host, shall be presented second.
- 21.21 Following National Emblems, the State, Provincial or Territorial flag of the host Bethel, if presented, shall be first. Flags of other States, Provinces or Territories may be presented as appropriate. Alphabetical order may be followed.
- 21.22 Then, as determined by the governing jurisdiction, other flags may be escorted (see 21.5).
- 21.23 The Bethel Flag is presented per Ritual.

### **HONORS**

- 21.30 The National Anthem of the country shall be played after the flag is presented west of the Altar. Citizens pay respect to their National Emblem according to the custom of their Country. Those who are not citizens of the Country whose Flag is being presented stand at attention with hands at their sides. The flag then shall be escorted to the East.
- 21.31 Following placement in the East, in countries where there is a Pledge of Allegiance, the pledge may be given. Countries not having such a Pledge may use an inspirational pledge as determined by the governing jurisdiction.
- 21.32 Tributes may be given to the national or other flags while at the Altar or in the East during receptions and installations.

### **DISPLAY IN THE EAST**

- 21.40 Flag stands shall be placed in the East prior to the meeting or event. They shall be in line with the Honored Queen and Princesses.
- 21.41 The stand for the National Flag of the host country shall be the farthest right of the Senior Princess.
- 21.42 The stand for the Bethel Flag shall be farthest left of the Junior Princess.
- 21.43 Other stands shall be placed and filled as per the order of flag escort.
- 21.44 National flags shall be placed to the right of the Senior Princess.
- 21.45 All other flags shall be placed at the left of the Junior Princess with the Bethel Flag farthest left.

### **RETIRING**

- 21.50 In countries where the National Emblem is normally retired, only the Host Country's flag is retired. The Marshal shall retrieve the flag from the east, carrying the flag as it was carried on entry and retrace her steps to the Preparation Room for proper interim storage of the flag.