

**POLICIES
OF THE BOARD OF TRUSTEES
JOB'S DAUGHTERS INTERNATIONAL**

POL-BOT-1

INSURANCE

1. All GGCs, JGCs and Bethels under their respective jurisdictions and Bethels under Supreme located in the United States of America and Canada shall be covered under a nation-wide program of insurance outlined as follows:
 - (a) Comprehensive Public Liability for a single limit of two million dollars (\$2,000,000.00), Bodily Injury and Property Damage.
 - (b) Medical Payments for limits of five thousand dollars (\$5000.00) per person, ten thousand dollars (\$10,000.00) aggregate per accident.
 - (c) Fidelity Bond and Depositors Forgery for a limit of ten thousand dollars (\$10,000.00).
 - (d) Sexual Misconduct Liability Insurance.
2. The insurances listed in paragraph 1. (a) (b) (c) and (d) above, are to be written in a Master Contract. Each jurisdiction and Bethel shall receive a self-explanatory Memorandum of Insurance.
3. See SOP-SGC-11 for method of payment.
4. All Bethels of JDI not located in the United States of America or Canada and not covered by the National Insurance program adopted by the SGC may carry insurance coverage approved by the Board of Trustees of the SGC. This coverage must be limited to those items applicable in each Country. Copies of such policies shall be on file in the office of the Executive Manager.

POL-BOT-2**MASTER MASON**

1. Whenever the words MASTER MASON or MASON are used in these Constitutions and Bylaws, it shall be interpreted to refer to a man who is a member in good standing, or who was in good standing at the time of his death, in a Regular Lodge operating under the jurisdiction of a Grand Lodge which is:
 - (a) recognized by the Grand Lodge of the State, Province or Territory in which Job's Daughters has been established or is being promoted.
or
 - (b) recognized by any Grand Lodge that recognizes the Grand Lodge of the State, Province or Territory in which Job's Daughters has been established, or is being promoted.
2. MASONIC is an adjective used to describe an organization, principle, or object related or pertaining to Freemasonry, a fraternity of Masons.
3. GOOD STANDING (in Masonry) is a technical term indicating that the Mason owes no money to the lodge; that he is not under charges; that he has not been censored, suspended, or expelled; and, in the case of an unaffiliated Mason, that he is still a member of the Fraternity although he belongs to no Masonic Lodge.
4. An UNAFFILIATED Mason is one who has been granted a demit from a lodge(s) and has yet to affiliate with another lodge within the time limit specified by the Grand Lodge law governing the Blue Lodge from which he demits.
5. A NON-AFFILIATE is a Mason who, having been a member in good standing of a lodge(s), has been granted a demit from such lodge(s) and who fails to obtain membership in another lodge within the time specified by the Grand Lodge law governing the Blue Lodge from which he demits.

NOTE: The above definitions are generalized, exact definitions should be verified with the appropriate Grand Lodge.

Copy of the LIST OF LODGES (Masonic) may be obtained with fee from Pantagraph Printing & Stationary Co., PO Box 1406, Bloomington, Illinois 61701, and may be used as a source of information.

POL-BOT-3

OFFICIAL JEWELRY

1. Members of the SGC, GGC, BGC, or Bethels of JDI shall buy official Job's Daughters Jewelry available online through the official jeweler or through the Guardian Secretary or the Grand Secretary. The purchase of unofficial jewelry and other items bearing an imitation of our official Trademark shall be discouraged. (See POL-BOT-4)

2. Jewelry sold in any other manner is unauthorized jewelry and should not be purchased .

POL-BOT-4

OFFICIAL TRADEMARK AND ITS USE

Section 1

- a) The **THREE POINT** emblem - Trademark of our Order: The Trademark referred to consists of a double triangle enclosing a replica of three girls wearing robes, capes, and crowns holding a cornucopia, dove, and urn within the inner triangle, and the words "IYOB FILIAE" at the base between the inner and outer triangle. This is the OFFICIAL EMBLEM and is a registered trademark of Job's Daughters International.
- b) The **JDI Emblem** - Trademark of Job's Daughters International: The Trademark referred to consists of a double triangle enclosing the letters J and D and the word "International" at the base of the triangle. This is a registered trademark of Job's Daughters International.
- (c) The name "**Job's Daughters International**" is a registered Trademark of Job's Daughters International.
- (d) "Job's Daughters", "IYOB FILIAE", "Daughters of Job", "International Order of Job's Daughters", "IOJD", "JDI" and "JD International" are all trademarks of Job's Daughters International.

Instructions for Use.

Committees of the SGC, GGCs, JGCs, and Bethels may use the Three Point emblem, the JDI Logo, the Name "Job's Daughters International" or the trademarks set forth in 1 (d) above for printing purposes without applying for permission. Examples of printing purposes include stationery, business cards, programs, invitations, napkins, Bylaws, jurisdiction publications, forms, promotion banners, event flyers, and graphics/banners on officially sanctioned web and social media pages.

For use of the Three Point emblem, the JDI Logo, the Name "Job's Daughters International", by GGCs, JGCs or Bethels for other than printing purposes outlined above, permission from the Board of Trustees must be obtained through Form 280.

Trademarks set forth in 1 (d) above may be used on by the SGC, GGCs, JGCs, or Bethels for official purposes of those organizations without applying for permission.

No individual or outside group may use the Three Point emblem, JDI Logo, the name "Job's Daughters International" or trademarks set forth in 1(d) above without specific permission from the Board of trustees through Form 280.

Permission is granted by a member of the Board of Trustees so designated **the Trademark Liaison** (listed annually in the Supreme Directory) when in compliance with the accepted rules and regulations of the Board of Trustees. Permission shall expire one (1) year following the date of the approved Form 280. Reapplication may be made from year to year.

Items bearing the Three Point emblem, JDI Logo, the name “Job’s Daughters International” or trademarks set forth in 1(d) above may not be sold online (websites, social media, auction sites) unless authorized by the SGC. Items on auction that are designated as previously owned are allowed.



(a) The **THREE POINT** emblem - Trademark of our Order: The Trademark referred to consists of a double triangle enclosing a replica of three girls wearing robes, capes, and crowns holding a cornucopia, dove, and urn within the inner triangle, and the words "IYOB FILIAE" at the base between the inner and outer triangle. This is the OFFICIAL EMBLEM and is a registered trademark of Job’s Daughters International.



(b) The **JDI Logo** - Corporate emblem of Job’s Daughters International: The Trademark referred to consists of a double triangle enclosing the letters J and D and the word “International” at the base of the triangle. This is the Corporate Logo and is a registered trademark of Job’s Daughters International.

(c) The name “**Job’s Daughters International**” is a registered Trademark of Job’s Daughters International.

(d) “Job’s Daughters”, “IYOB FILIAE”, “Daughters of Job”, “International Order of Job’s Daughters”, “IOJD”, “JDI” and “JD International” are all trademarks of Job’s Daughters International and shall not be used without permission from the Board of Trustees.

Bethels may use the Three Point emblem, the JDI Logo or the Name “Job’s Daughters International” for printing stationary, programs, invitations, napkins, and Bylaws without applying for permission.

GGCs and JGCs may use the Three Point emblem, the JDI Logo or the Name “Job’s Daughters International” on stationery, programs, invitations, napkins, state and province publications, Manuals, and forms for use and for sale to Bethels within their jurisdiction without applying for permission.

For use of the Three Point emblem, the JDI Logo, the Name “Job’s Daughters International”, and/or the trademarks set forth in 1 (d) above, by Bethels, GGCs, and JGCs for purposes other than those specified above, Form 280 must be used to request permission.

Permission is granted by a member of the Board so designated as Chairman of Trademark (listed annually in the Supreme Directory) when in compliance with the accepted rules and regulations of the Board. Permission shall expire on August 1st following the date of the approved Form 280. Reapplication may be made from year to year.

2. The **SEVEN POINT** seal of the SUPREME GUARDIAN COUNCIL:

The Trademark is superimposed on a background that has SEVEN POINTS which attach this portion to a circular band inscribed **JDI**.

Its use is restricted to stationery and other printed matter distributed by the SGC as directed by the Supreme Guardian and Board of Trustees.



3. The **FIVE POINT** seal of GRAND GUARDIAN COUNCILS:



The Trademark is superimposed on a background that has FIVE POINTS which attach this portion to a circular band inscribed over the top GRAND GUARDIAN COUNCIL, and at the bottom, the name of the GGC.

Its use is restricted to stationery and other printed matter distributed by the GGC, named, and considered official or sanctioned by the Grand Guardian.